



Value Card and Coin opt Vending Systems

Vending systems are used in public libraries and open labs when user authentication is not possible.

Optionally, value cards can be combined with GoPrint Quota and Day Guest patrons as a secondary form of payment.

Important: Due to hardware limitations, you cannot have a Value and Coin opt attached to the same Print Release Station.

Required hardware

- ▶ Computer to act as a Print Release Station
- ▶ Card reader vending device attached to a Print Release Station
- ▶ Value cards
- ▶ Add Value card dispenser
- ▶ Coin Opt vending device

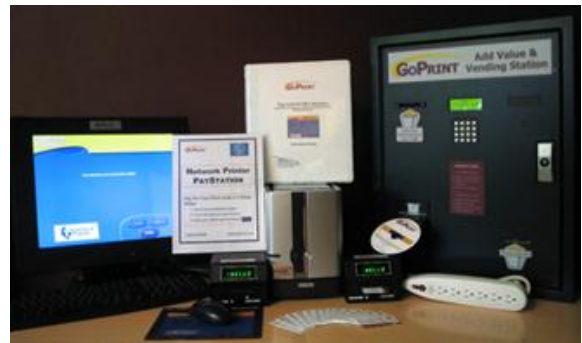
Payment Process

Value Card

1. Print funds are purchased with cash or credit card at a value card dispenser
2. Users walk over to a Print Release Station and select their print job and when prompted insert their value card.

Coin Opt Dispenser

1. Users walk over to a Print Release Station and select their print job and when prompted insert bills or coins.



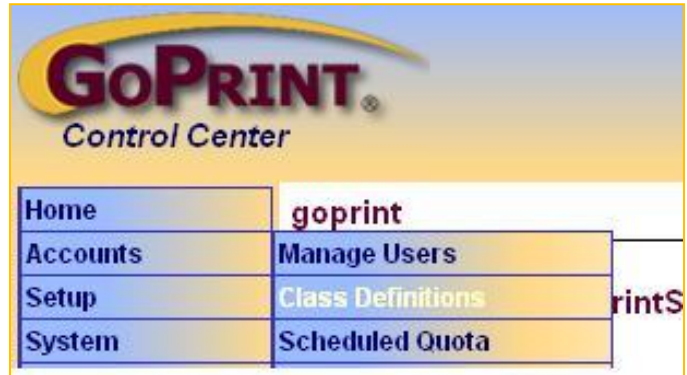


The following example walks you through configuring a single card reader or coin opt Pay Method attached to a Print Release Station.

Step 1 – Define your Purse

To access the Class Definition screen and enable your Purse select:

Accounts - Class Definitions →



Click the Pencil icon to edit the **Default User Class**



Class Name	Type	# of Members
Default Admin Class	ADMIN	1
Default User Class	USERS	None
Add an Admin Class to define administrative permissions		
Add a Users Class to define purses and allowed pay methods for accounting		

The list of available Purses assigned to your organization appears in the Default User Class properties page. The Value Card value is marked by default and may be unchecked if a vending device will not be used.

Type: to enable a card reader vending device check **Value Card**. To enable a coin opt check **Cash/Coin**.

Purse Name: rename the given purse (Value Card) to a user-friendly name easily identifiable by staff and end-users: this name will be shown to users next to their available balance when paying for print jobs.

Click **Save**

Class Name

Default User Class

Pay Methods

Mark the Pay Methods that you want to allow for this class and assign names for the purses. The purse names will be shown to users when they are

Type	Purse Name
<input type="checkbox"/> Quota	Quota
<input type="checkbox"/> Allowance	Allowance
<input checked="" type="checkbox"/> Value Card	Value Card
<input type="checkbox"/> Cash/Coin	Cash/Coin

Value Card for cards and Cash/Coin for coin opt device



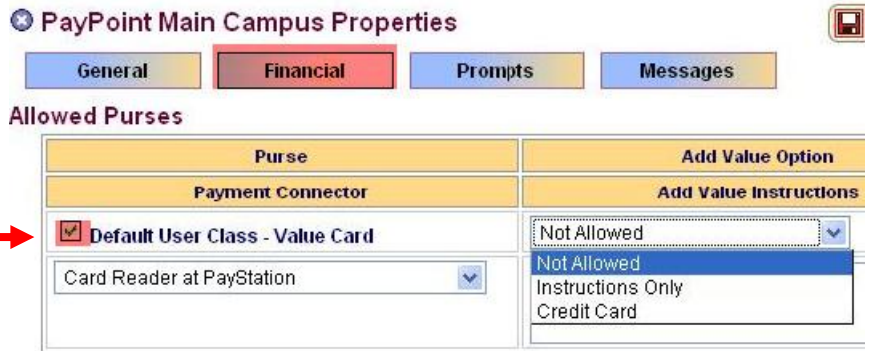
Step 2 – Enable Pay Method at the PayPoint

Click the Pencil icon to edit an existing PayPoint.
Ex: Main Campus



FINANCIAL SECTION

Payment Connector: check the Payment Connector you wish to associate with the PayPoint. In this example we are configuring a Value Card using the Default User Class.



Default User Class - Value Card

Add Value Instructions: provides users with instructions on how they can add value to existing purses, available with specific vending options such as credit cards, but does not apply to Value Cards so leave the default of Not Allowed.

When all entries have been entered Click **Save**

Step 3 – Configure the Print Release Station for Payment Mode

The final step in our Value Card example is to configure the Print Release Station for the proper payment method, card reader driver, and end-user print job identification.

Click a Station to edit it properties





PRINT RELEASE STATION PROPERTIES

The following steps configure a Print Release Station for a successful Value Card payment system.

GENERAL SECTION

Demo Station Properties

General	Queues	Card Reader	Display
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General

Station Name: Demo Station

PayPoint **1**: Main Campus

Copy Settings: [] []

Description: []

Appearance

Branding **2**: Monument Valley

Mode **3**: ReleaseStation

Initial View **4**: User Names

Authentication Type **5**: None

Options **7**

- Show on-screen keyboard for ID/Password sign in
- Show keyboard shortcuts on buttons
- Allow print jobs to be deleted
- Show printers used after releasing

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"Press" Caption: Click

Card Action Label: Scan

Payment Type Label: Card

Job Selection Complete Button Label: Continue

Pay/Print Button Label: Pay and Print

Discard Print Job Button Label: Discard

1. **PayPoint:** select the corresponding PayPoint from the drop down menu

2. **Branding:** create a custom branding from one of the many templates

3. **Mode:** set to PayStation mode

Note: ReleaseStation mode allows for free printing but still regards end-users to release their print jobs.

4. **Initial View:** Machine names or User Names

Determined by how end-users log into their workstations and identify their print jobs at the Print Release Station. If they do not login with a domain account then Machine Names must be used.

Appearance

Branding: Monument Valley

Mode: PayStation

Initial View: ReleaseStation

PayStation

Initial View

Authentication Type: User Names

Machine Names

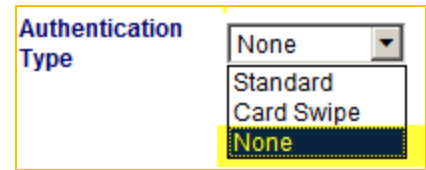
Sign In

Restricted



5. **Authentication Type:** Set to NONE for value card payments

Note: Standard and Card Swipe are used for Quota based systems



6. **Button interaction:** customize the text displayed at Station navigation buttons

Press Action: Change to TOUCH if a touchscreen is used


Card Action Type: change wording to correspond to the type of card reader. Example, change to SWIPE or INSERT

7. **Display options:** show available display options.

QUEUES SECTION

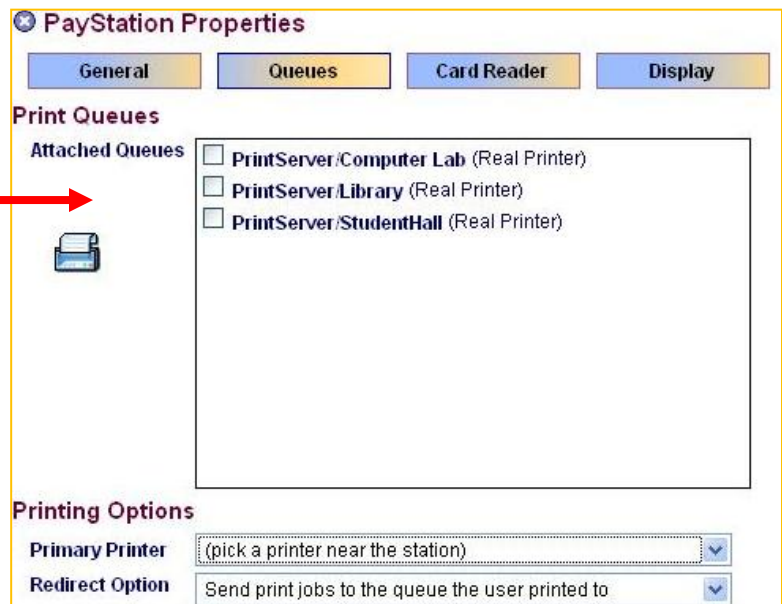
Print Queues

Check the appropriate print queue(s) you wish to associate with the payment station.

-  Required - print jobs will not display at the Print Release Station if queues aren't checked. Check only the queues adjunct to physical print devices.

Printing Options

Leave default settings





CARD READER SECTION

Card Reader Purse: select the Value Card purse enabled at the Class Definition and PayPoint

Make/Model: highlight the vendor and model of the vending device purchased

In this example an ITC-1500 card reader is highlighted

Sample Coin opt models : ITC-5020, 52x0

Settings

The device Port Settings are automatically populated:

Enabling USB vending devices: type the word **keyboard** in the COM1 port field and click save. Most MagSwipe readers come in this fashion.

** For additional settings, please check the documentation that came with the card reader or other cash acceptor or contact Goprint hardware support.

DISPLAY SECTION

Sets the optional times a Print Release Station will refresh its screen settings. Leave the default settings